



Registration Form—

For More Information Please Call 425-556-2300. Fax 425-556-2303

Mail to: **Redmond Parks & Recreation, MS: ORSPK, P.O. Box 97010 • Redmond, WA 98073-9710**

Make checks payable to City of Redmond (Only one family per form. Photocopies are accepted)

NAME

Adult Last: _____

First: _____

Evening phone: (____) _____

Day phone: (____) _____

Mailing Address _____

E-mail: _____

City _____

Adult who works in city limits: _____

State _____ Zip _____

State _____ Zip _____

OFFICIAL USE

Ck _____

Cash _____

CC _____

Credit _____

_____ **Staff**

PARTICIPANT NAME	BIRTHDATE	PROGRAM NUMBER	PROGRAM NAME	FEE	PROGRAM NO. OF ACCEPTED ALTERNATIVES
					1. _____ 2. _____
					1. _____ 2. _____
					1. _____ 2. _____
					1. _____ 2. _____
					1. _____ 2. _____
					1. _____ 2. _____

WAIVER OF LIABILITY

ALL participants are requested to sign the following release. Parents or guardians must sign for minors. I/We assume all risks and hazards incidental to such participation including transportation to and from the activities and do hereby waive, release, absolve, indemnify and agree to hold harmless City of Redmond Parks and Recreation Department, park supervisors, instructors and persons transporting myself or my/our child for any claim arising out of any injury to myself or my/our child.

Signature(s) _____ Date _____

Total \$ _____

If your first choice is full, you will automatically be registered in your alternate. Please check your confirmation card.



☐ MC

Card No. _____



☐ VISA

Exp. Date _____

Signature _____

Credit Card Information

REFUNDS:

To qualify for a refund, the participant **must notify** the Recreation Office at 425-556-2300 within the following timelines:

Program Refunds:

- ◆ For Farrel-McWhirter Preschool Refund Policy, see Preschool Parent Guide, available at the Recreation office.
- ◆ For all other classes, withdrawals requested 7 days or more from the first day of class would receive a full refund, less a \$10 administrative fee.
- ◆ Withdrawals made between 7 days, up to the second-class meeting will receive a 50% refund. Exception: one day classes will not be refunded after the class meets.
- ◆ No refunds processed after the second class meeting. By withdrawing from a class several days prior to its start date, you help us provide better customer service. We are better able to either fill your spot or notify other registrants in a timely manner that the class is canceled due to low enrollment.
- ◆ No refunds for events requiring tickets. Events that follow the no refund/transfer rule will state so in their advertisement.
- ◆ Transfers will be granted within the above guidelines; however, transfer fees may be assessed.
- ◆ If the Parks and Recreation Department cancels a program, a full refund will be issued.

Facility Rental Refunds:

A refund, less an administrative fee, will be given if the reservation is cancelled within the time limit stated on the rental contract. Specific flyers are available for each rental site with the cancellation/refund policy stated.

If the **Parks Department** cancels a program or reservation, a **full refund or credit** will be issued.

Resident Registration Priority

The City of Redmond has established a policy giving registration priority to residents living or working within the Redmond city limits. The city limits weave along NE 116 St. on the north and approximately 186 Ave NE on the East. The western boundary weaves along 132 Ave NE until Bridle Crest Trail (NE 60th) then goes east to 148 Ave NE. The southern boundary varies. All 98053 zip codes are outside the city limits, as well as some 98052 zip codes.

See page 40 for registration instructions and timelines.